

# Comprehensive HR Risk Management Services

NAMICO and ePlace Solutions, Inc. provide experienced HR professionals and comprehensive resources to effectively manage risks and address difficult situations as they arise.

## Services Include:

### Training for Managers and Employees.

Implement workforce training with interactive online courses on sexual harassment, discrimination, bullying, hiring, termination, and more. Some online courses available in Spanish.

### Unlimited HR Advice by Telephone/Email.

Real-time advice from experienced HR professionals supervised by employment attorneys provides the perfect sounding board to address HR issues in all 50 states.

### Employee Handbook Wizard.

Create or update an employee handbook. The Wizard saves your company information making updates easy. Policies have been legally reviewed by an employment law attorney; any substantive changes to the policies should be reviewed with our HR Professionals to confirm the changes are permitted in your state.

**Employee Handbook Watchdog Report™.** Check whether you need to update policies in your handbook with this state-by-state report.

**Employment Law Change Report.** Each year many states pass employment laws that go into effect in January and July. With the report, in only a few minutes, you can determine what changes your state made within the last year.



### Multi-State Compliance Charts.

Compare key HR compliance obligations across the USA in one resource updated regularly by employment attorneys.

### Step-by-Step Employment Checklists and Templates.

Save time while helping ensure compliance with HR checklists and templates.

### Toll Free Employee Complaint Hotline.

Promptly address and mitigate the risk of unreported employee concerns by implementing a free employee complaint hotline.

### Additional Resources:

Email notifications for employment law updates, HR BulletPoints, training, and webinars.

### 3 easy steps to access your online materials:

1. Go to [hr.eplaceinc.com](http://hr.eplaceinc.com)
2. New User? Click the "register" link found on the upper right side of the screen and follow the registration instructions.
3. Your sign-up code is your policy number, no dashes, no spaces.